



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
GLOBAL TALENT AND COMPETITIVENESS (GTC)
COUNCIL MEETING
Thursday, August 17, 2017
8:00 AM**

Doubletree by Hilton Miami Airport Hotel &
Convention Center
711 NW 72nd Avenue
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of GTC Council Meeting Minutes
 - A. June 15, 2017
3. Information - Subsequent Eligibility of Training Providers for Region 23
4. Recommendation as to Approval to Allocate Funds to Miami-Dade College for Culinary and Hospitality Certification Training
5. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools for Construction Technology and Private Security Officer Training
6. Recommendation as to Approval of a New Training Vendor and Program
7. Recommendation as to Approval to the Take Stock in Children Scholarship Program
8. Recommendation as to Approval to Allocate Funds to Florida Keys Community College for the Career Training and Young Fatherhood Program
9. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools for a Youth Pre-Apprenticeship Career and Technical Training



SFWIB GLOBAL TALENT AND COMPETITIVENESS COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: August 17, 2017 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

June 15, 2017 at 8:00 A.M.

Doubletree Hotel – Exhibition Center

711 N.W 72nd Avenue

Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	SFWIB STAFF	OTHER ATTENDEES (AUDIENCE)
<ol style="list-style-type: none"> 1. Ferradaz, Gilda– <i>Chairwoman</i> 2. Baldwin, Cheryl 3. Brecheisen, Bruce 4. Brown, Clarence 5. Piedra, Obdulio 6. Roth, Thomas 	<p>Beasley, Rick Almonte, Ivan Anderson, Frances Graham, Tomara Gilbert, David</p>	<p>Alexis, Carl – <i>Youth Co-Op, Inc.</i> Brito, Hilma – Rescare, Inc. Cabronne, Robert – <i>Youth Co-Op, Inc.</i> Costas, Jorge – <i>Youth Co-Op, Inc.</i> Dorsette, Deborah – <i>New Horizons, Inc.</i></p>
<p>COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 7. del Valle, Juan Carlos, <i>Vice-Chairman</i> 8. Ludwig, Philipp 9. Gazitua, Luis 10. Russo, Monica 11. West, Alvin 		<p>Felix, Daniel – <i>Cuban National Council, Inc.</i> Holder, Annika – <i>Miami Community Action and Human Services Department</i> Lopez, Sonia – <i>Cuban American National Council, Inc.</i> Manning, Ann – <i>Transition, Inc.</i> Martinez, Lupe – <i>UMOS</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Rodriguez, Maria – <i>Youth Co-Op, Inc.</i> Salado, Maylin – <i>Transition Inc.</i> Sante, Alicia – <i>Youth Co-Up, Inc.</i> Someillian, Ana – <i>Adult Mankind</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order

Global Talent and Competitiveness (GTC) Council Chairwoman Gilda Ferradaz called the meeting to order at 8:35am, asked all those present introduce themselves. She noted that a quorum had not been achieved.

2. Approval of GTC Council Meeting Minutes of April 20, 2017
Deferred

Later approve prior to meeting adjournment.

3. Information – Employed Worker Training (EWT) Update

Chairwoman Gilda Ferradaz introduced the item and Youth Programs Manager Tomara Graham further presented.

Chairwoman Garza asked whether this item required approval. Ms. Graham explained this item had been approved at a prior meeting.

Mr. Brecheisen recommended additional information be provided in background section of agenda items detailing prior approval dates.

Chairwoman Ferradaz requested additional information on the number of trainees in comparison to current and prior two fiscal years. Adults Program Manager David Gilbert explained the differences are the length of time. Chairwoman Ferradaz later inquired about the number of employees. Mr. Gilbert explained the cohort class consist of the same group of students completing two separate sessions within a year. Chairwoman Ferradaz also inquired about workforce size. The response was 91.

4. Recommendation as to Approval of the One-Stop Career Center Certification Requirements Policy

Chairwoman Ferradaz introduced the item Mr. Gilbert further explained and read the item into record. Ms. Graham provided additional details explaining that CSSF aligned its local policies with the current statewide policies. Chairwoman Ferradaz further asked whether staff had gather feedback from the community regarding changes to the policy. Ms. Graham explained.

Mr. Piedra requested details on how information would be disseminated to the centers. Mr. Gilbert explained that once the policies are approved, they will be sent via email to all executive directors and center directors and posted on CSSF's website.

Mr. Brecheisen asked whether the items listed in the bullet points are new policies that would be implemented. Mr. Gilbert explained.

Mr. Piedra asked who monitors the "contact us and feedback" pages (comments and complaint forms) on CSSF's website. Mr. Gilbert explained. Mr. Piedra requested a report be provided to the Council on the feedback received on website and outcome.

Chairwoman Ferradaz added that she would like to ensure that all feedbacks are being responded to.

The discussion had been opened to those seated in the audience.

Someone from the audience explained that the centers host focus groups to gather feedback.

Item moved by consensus of the members present.

Item had been formally approved prior to meeting adjournment.

5. Recommendation as to Approval of Workforce Services Contractors

Chairwoman Ferradaz introduced the item and Mr. Gilbert further presented and read the item into record.

He further reviewed with the Council the attachments that had been included in the agenda item.

Chairwoman Ferradaz verified the information on respondents and scores that were provided in the attached report. The Committee reviewed the options.

Mr. Brecheisen requested information on disparities and scorings. Mr. Gilbert explained.

Ms. Baldwin requested additional details regarding those respondents receiving zero as scores. She noted the respondents which earned zeros should have been removed from the process. Mr. Gilbert explained that those respondents who although met due diligence, did not pass the overall minimum passing scores. He further explained that the thresholds are either 70 or 80 points.

Mr. Roth inquired about the current threshold and Mr. Gilbert responded 80. Mr. Roth asked whether those that did not meet the minimum threshold would be afforded the opportunity to reapply. Mr. Gilbert further explained.

Chairwoman Garza verified with staff the recommended options. Mr. Gilbert explained that option one would consist of three service providers whereas option two would consist of five.

Mr. Piedra requested clarification regarding option one and Mr. Gilbert explained.

Mr. Roth requested a representative from Transition, Inc. justify the reason for receiving their score.

Executive Director Ann Manning of Transition, Inc appeared before the Council and explained.

Chairwoman Ferradaz inquired about the appeal process. Mr. Gilbert and Mr. Piedra explained.

Mr. Piedra noted that respondents are afforded the opportunity to submit a public records request to review final scores. Mr. Piedra also explained the opportunities of lowering the threshold to 70.

There was continued discussion.

Mr. Gilbert additionally explained that both options offer limited number of careers that a service provider can manage. He provided further details.

Mr. Piedra verified the number of centers and staff responded 14.

Mr. Piedra recommended option three for fewer centers/more providers.

Mr. Roth inquired about how the three options had been crafted. Chairwoman Ferradaz responded that they were recommended by staff.

Mr. Piedra moved approval to select option three.

Ms. Baldwin inquired about the total number of new providers. Staff responded a total of two.

Mr. Piedra further explained.

There was continued discussion.

Mr. Clarence Brown shared his preference of option two rather three. He later explained why. Mr. Brecheisen verified.

Mr. Gilbert explained the differences between the options.

There was continued deliberation.

Chairwoman verified that a quorum had been established.

New Motion:

Mr. Clarence Brown moved the approval of option two. Motion seconded by Mr. Bruce Brecheisen. **Motion Passed / (One Opposition)**

6. Recommendation as to Approval to Allocate Funds for TechHire Summer Bootcamps

Chairwoman Ferradaz introduced the item. Ms. Graham further presented and read the item into record.

Mr. Bruce Brecheisen moved the approval to allocate funds for TechHire Summer Bootcamps. **Motion seconded by Mr. Clarence Brown; Further discussion(s):**

Chairwoman Ferradaz verified the start date of the first session. Ms. Graham responded June 19th. Chairwoman Ferradaz asked whether if the recruitment process had already been completed. Ms. Graham responded that the recruitment began two weeks prior and a total of 959 youth have registered. She provided further details.

Chairwoman Ferradaz inquired about the current partnership with the Florida Department of Children and Families (DCF) and CSSF related to eligibility processes. Ms. Graham explained.

Mr. Bruce Brecheisen verified some of the information explained in the agenda item. Ms. Graham reviewed with him and provided further details.

Mr. Brecheisen inquired about other similar programs that offer a stipend upon completion. Executive Director Rick Beasley appeared before the Council and responded.

Mr. Piedra noted that the program had been advertised at a recent eMerge conference.

[Ms. Baldwin stepped out of the meeting room]

Item moved by consensus of the members present.

Mr. Beasley explained Robert's Rule of Order related to quorum.

[Ms. Baldwin returned to the meeting room]

7. Recommendation as to Approval of the Take Stock in Children Scholarship Reinvestment Opportunity

Chairwoman Ferradaz introduced the item and Ms. Graham presented and read the item into record.

Mr. Clarence Brown moved the approval of the Take Stock in Children Scholarship. Motion seconded by Mr. Bruce Brecheisen; Further Discussion(s)

Mr. Brecheisen inquired about the status of the 5000 Role Model of Excellence project. Mr. Beasley provided an update.

Mr. Piedra asked whether there were any administrative costs included for the scholarships. Mr. Beasley explained there were none. He further noted that Take Stock in Children (TSIC) manages the scholarships.

Motion Passes by Unanimous Consent

8. Recommendation as to Approval to Allocate Funds to the Miami-Dade County Community Action and Human Services Department for a Targeted Opportunity Youth Initiative

Chairwoman Ferradaz introduced the item and Ms. Graham further presented and read the item into record.

Mr. Piedra asked whether this is a performance based contract. Ms. Graham responded, "Yes".

Mr. Piedra moved the approval of an Employed Worker Training Grant. Motion seconded by Mr. Bruce Brecheisen; Further Discussion (s):

Ms. Baldwin requested information on goal achievement specifically for the total number of opportunity youth listed at 150 (refer to back page of the agenda item). Ms. Graham further explained.

Motion Passed Unanimously

9. Recommendation as to Approval of an Employed Worker Training Grant

Chairwoman Ferradaz introduced the item. Ms. Graham further discussed and read the item into record.

The Council verified the difference between item number one and nine. It was explained that one item covered Key West, the other covered Monroe County

Mr. Piedra inquired whether the training would consist of current or potential employees. A representative from the audience clarified that it would consist of current employees.

Mr. Clarence Brown moved the approval of an Employed Worker Training Grant. Motion seconded by Mr. Brecheisen; **Motion Passed by Unanimous Consent.**

Mr. Brecheisen reiterated his recommendation to include historical context (more detailed information be provided in the background section of each item providing prior approval dates). He also recommended information on performance outcome be provided as well.

2. Approval of GTC Council Meeting Minutes of April 20, 2017

Mr. Clarence Brown moved the approval of GTC Meeting Minutes of April 20, 2017. Motion seconded by Mr. Obdulio Piedra; **Motion Passed by Unanimously**

4. Recommendation as to Approval of the One-Stop Career Center Certification Requirements Policy

Mr. Obdulio Piedra moved the approval of the One-Stop Career Center Certification Requirements Policy. Motion Seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

There being no further business to come before the Committee, the meeting adjourned at 9:35am.



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: SUBSEQUENT ELIGIBILITY OF TRAINING PROVIDERS FOR PROGRAM YEAR 2016-2017

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N / A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Enhance CSSF performance system**

BACKGROUND:

The Workforce Investment and Opportunity Act (WIOA) requires Local Workforce Development Boards to set certain performance standards for training providers. The Federal Register's WIOA Final Rules specifies training providers must deliver results and submit accurate information in order to retain its status as an eligible training provider. Furthermore, the Code of Federal Regulation (CFR) Title 20, Part 663 – Subpart E, Section 663.510 stipulates Local Workforce Boards conduct performance and cost analysis related to training providers. If a training provider's program fails to meet the Local Board's performance standards, it will be removed from the approved programs list.

According to Region 23's Performance Requirements Policy, Training Providers are required to satisfy two of the following three performance measures:

1. 70 percent completion
2. 70 percent placement rate (entered unsubsidized employment within 180 days of program completion)
3. 70 percent training-related placement rate (entered unsubsidized employment in an occupation related to the program completed).

Additionally, one of the two performance measures that must be met is the placement rate.

In May 2017, SFWIB Office of Continuous Improvement (OCI) emailed letters to all approved Training Vendors requesting documentation showing compliance with the Performance Policy. OCI has recently completed its review of the documentation submitted by the Training Vendors. Based on the review, 22 training programs will be removed. An ITA Performance Summary indicating the results of the review as well as a list of the training programs slated for removal from the approved training programs offering list is attached.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

Training Provider	Training Program	Completions			Placements		Training Related Placements		Pass/Fail	Training Expenditures		
		# of Completions	Total # of Trainees ¹	% of Completions	# of Placements	% of Placements	# of Training Related Placements	% of Training Related Placements		Avg. Cost Per Participant	Total Expenditure Per Placement	Excess Percentage Spent Above Average Training Costs
Advanced Technical Centers	Microcomputer Data Processing (Office Supervision)-Diploma	6	6	100%	4	67%	3	75%	Fail	\$ 2,192.04	\$ 3,288.06	50%
American Advanced Technicians Institute	Advanced Automotive Technology-Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 2,500.00	\$ 2,500.00	0%
American Advanced Technicians Institute	Automotive Technology - Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 6,061.00	\$ 6,061.00	0%
Atlantis University	Computer Network Professional - Diploma	1	1	100%	1	100%	-	0%	Pass	\$ 5,000.00	\$ 5,000.00	0%
Atlantis University	Computer Network Technician - Diploma	1	1	100%	-	0%	-	0%	Fail	\$ 7,500.00	\$ -	100%
Atlantis University	Office Administrator - Diploma	4	4	100%	2	50%	1	50%	Fail	\$ 6,558.37	\$ 13,116.74	100%
Dade Institute of Technology - Main	Microsoft Certified IT Professional	1	1	100%	1	100%	-	0%	Pass	\$ 6,850.00	\$ 6,850.00	
Dade Medical College - Homestead Campus*	Nursing - A.S.	1	2	50%	1	100%	-	0%	Fail	\$ 3,964.85	\$ -	100%
Dade Medical College - Miami Campus*	Advanced Placement in Nursing - AS	-	1	0%	-	0%	-	0%	Fail	\$ 5,000.00	\$ -	100%
Dade Medical College - Miami Campus*	Nursing - A.S.	1	2	50%	1	100%	-	0%	Fail	\$ 10,000.00	\$ 10,000.00	0%
Florida International University (RDB1003)	Paralegal-Certificate	4	4	100%	2	50%	-	0%	Fail	\$ 6,098.24	\$ 12,196.48	100%
Florida Vocational Institute	Patient Care Technician-Diploma	2	2	100%	2	100%	1	50%	Pass	\$ 4,851.67	\$ 4,851.67	0%
Life-Line Med Training	Electrocardiograph Aide - Diploma	5	5	100%	1	20%	-	0%	Fail	\$ 700.50	\$ 3,502.50	400%
Life-Line Med Training	Medical Coding & Billing Specialist	6	6	100%	2	33%	-	0%	Fail	\$ 4,583.33	\$ 13,750.00	200%
Management Resources College	Nursing - A.S.	2	6	33%	1	50%	1	100%	Fail	\$ 5,856.92	\$ 11,713.83	100%
MDCP SCHOOLS (ALL)	Dental Assistant/Assisting	1	1	100%	-	0%	-	0%	Fail	\$ 1,023.00	\$ -	100%
MDCP SCHOOLS (ALL)	Digital Design Services OCPs	1	1	100%	1	100%	1	100%	Pass	\$ 1,639.44	\$ 1,639.44	0%
MDCP SCHOOLS (ALL)	Heavy Duty Truck & Bus Mechanic	-	1	0%	-	0%	-	0%	Fail	\$ 3,955.00	\$ -	100%
MDCP SCHOOLS (ALL)	Practical Nursing OCP's	6	7	86%	5	83%	3	60%	Pass	\$ 3,079.32	\$ 3,695.18	20%
Metropolitan Trucking and Technical Institute	CDL 184-Hours Industry Standard Tractor-Trailer Driver Program-Diploma	51	86	59%	20	39%	18	90%	Fail	\$ 1,606.08	\$ 4,095.51	155%

Training Provider	Training Program	Completions			Placements		Training Related Placements		Pass/Fail	Training Expenditures		
		# of Completions	Total # of Trainees ¹	% of Completions	# of Placements	% of Placements	# of Training Related Placements	% of Training Related Placements		Avg. Cost Per Participant	Total Expenditure Per Placement	Excess Percentage Spent Above Average Training Costs
Miami-Dade College	Accounting Technology Management (CCC)	3	3	100%	2	67%	2	100%	Fail	\$ 1,911.61	\$ 2,867.42	50%
Miami-Dade College	Business Administration (AS)	1	1	100%	1	100%	1	100%	Pass	\$ 3,455.38	\$ 3,455.38	0%
Miami-Dade College	Business Management (CCC)	1	1	100%	-	0%	-	0%	Fail	\$ 3,546.38	\$ -	100%
Miami-Dade College	Business Operations (CCC)	1	2	50%	1	100%	1	100%	Pass	\$ 984.76	\$ 984.76	0%
Miami-Dade College	Computer Programming & Analysis (AS)	1	1	100%	-	0%	-	0%	Fail	\$ 5,732.68	\$ -	100%
Miami-Dade College	Dental Hygiene (AS)	4	4	100%	2	50%	2	100%	Fail	\$ 4,272.23	\$ 8,544.46	100%
Miami-Dade College	Emergency Medical Services (AS)	1	1	100%	-	0%	-	0%	Fail	\$ 6,360.44	\$ -	100%
Miami-Dade College	Nursing (RN) - (AS)	10	11	91%	6	60%	4	67%	Fail	\$ 3,490.26	\$ 5,817.10	67%
Miami-Dade College	Nursing Accelerated Option (AS)	-	1	0%	-	0%	-	0%	Fail	\$ 2,827.84	\$ -	100%
Miami-Dade College	Physical Therapist (AS)	1	1	100%	-	0%	-	0%	Fail	\$ 3,798.68	\$ -	100%
Miami-Dade College	Real Estate Sales Agent (Credit & Non-Credit)	2	3	67%	-	0%	-	0%	Fail	\$ 365.69	\$ -	100%
New Horizons	Microsoft Certified IT Professional Server Administrator (MCITP) Green IT Preparatory - Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 10,000.00	\$ 10,000.00	0%
New Horizons	Microsoft Certified Solutions Expert (MCSE) Server Infrastructure Green IT Preparatory - Diploma	1	1	100%	1	100%	-	0%	Pass	\$ 10,000.00	\$ 10,000.00	0%
New Horizons	Networking Security Professional Preparatory	103	106	97%	86	83%	72	84%	Pass	\$ 9,669.81	\$ 11,581.29	20%
SABER	Nursing - AS	2	8	25%	-	0%	-	0%	Fail	\$ 10,000.00	\$ -	100%
Sullivan & Cogliano Training Centers,Inc. Kendall	CCNA/A+/Network+ AAL - Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 7,115.00	\$ 7,115.00	0%
Sullivan & Cogliano Training Centers,Inc. Kendall	Database Administration - Diploma	1	1	100%	1	100%	-	0%	Pass	\$ 9,995.00	\$ 9,995.00	0%
Sullivan & Cogliano Training Centers,Inc. Kendall	Microsoft Office Proficient - Diploma	27	30	90%	19	70%	15	79%	Pass	\$ 4,688.81	\$ 6,663.04	42%
Sullivan & Cogliano Training Centers,Inc. Kendall	Microsoft Office Specialist - Diploma	24	29	83%	22	92%	17	77%	Pass	\$ 7,738.15	\$ 8,441.62	9%
Sullivan & Cogliano Training Centers,Inc. Kendall	Office Professional - Diploma	6	6	100%	6	100%	5	83%	Pass	\$ 4,760.83	\$ 4,762.83	0%
The Academy -- Fort Lauderdale Campus	Information Technology Professional - Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 4,442.50	\$ 4,442.50	0%
The Academy -- Fort Lauderdale Campus	Virtualization Professional - Diploma	1	1	100%	1	100%	1	100%	Pass	\$ 7,029.99	\$ 7,029.99	0%
The Academy -- Miami Campus	Application Architect Professional - Diploma	17	19	89%	13	76%	11	85%	Pass	\$ 8,279.61	\$ 10,827.18	31%
The Academy -- Miami Campus	Information Technology Professional - Diploma	56	71	79%	47	84%	32	68%	Pass	\$ 8,598.63	\$ 10,245.17	19%
The CDL School, Inc.	Professional Tractor-Trailer Driver Program - Diploma	11	14	79%	11	100%	10	91%	Pass	\$ 2,232.14	\$ 2,232.14	0%
		372	457	81%	268	72%	206	77%		\$ 6,133.59	\$ 8,742.89	61%
										Regional Average		

¹ The total number of trainees includes participants that completed and dropped the training programs.

* The training provider and/or campuses have closed.

Training Programs Recommended for Removal

Training Provider	Training Program	2 of 3 Criteria Must Be Above 70%			Excess Percentage Spent Above Average Training Costs	Comment
		Percentage Completions	Percentage Placements	Percentage Training Related Placements		
Advanced Technical Centers	Microcomputer Data Processing (Office Supervision)-Diploma	100%	67%	75%	50%	This program is recommended for removal because it did not meet the required placement criteria.
Atlantis University	Computer Network Technician - Diploma	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Office Administrator - Diploma	100%	50%	50%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Dade Medical College - Homestead Campus*	Nursing - A.S.	50%	100%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Dade Medical College - Miami Campus*	Advanced Placement in Nursing - AS	0%	0%	0%	100%	This program is recommended for removal because it did not meet 3 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Nursing - A.S.	50%	100%	0%	0%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Florida International University (RDB1003)	Paralegal-Certificate	100%	50%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Life-Line Med Training	Electrocardiograph Aide - Diploma	100%	20%	0%	400%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
	Medical Coding & Billing Specialist	100%	33%	0%	200%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Management Resources College	Nursing - A.S.	33%	50%	100%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
MDCP SCHOOLS (ALL)	Dental Assistant/Assisting	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Heavy Duty Truck & Bus Mechanic	0%	0%	0%	100%	This program is recommended for removal because it did not meet 3 out of the 3 required criteria. It was also noted that no participants were placed in employment.

Training Provider	Training Program	2 of 3 Criteria Must Be Above 70%			Excess Percentage Spent Above Average Training Costs	Comment
		Percentage Completions	Percentage Placements	Percentage Training Related Placements		
Metropolitan Trucking and Technical Institute	CDL Class A - Tractor Trailer Driver	59%	39%	90%	155%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
Miami-Dade College	Accounting Technology (AS)	100%	67%	100%	50%	This program is recommended for removal because it did not meet the required placement criteria.
	Business Management (CCC)	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Computer Programming & Analysis (AS)	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Dental Hygiene (AS)	100%	50%	100%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria.
	Emergency Medical Services (AS)	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Nursing (RN) - (AS)	91%	60%	67%	67%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria
	Physical Therapist (AS)	100%	0%	0%	100%	This program is recommended for removal because it did not meet 2 out of the 3 required criteria. It was also noted that no participants were placed in employment.
	Real Estate Sales Agent (Credit & Non-Credit)	67%	0%	0%	100%	This program is recommended for removal because it did not meet 3 out of the 3 required criteria. It was also noted that no participants were placed in employment.
SABER	Nursing - A.S.	25%	0%	0%	100%	This program is recommended for removal because it did not meet 3 out of the 3 required criteria. It was also noted that no participants were placed in employment.

* The training provider and/or campuses have closed.



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: CULINARY SKILLS TRAINING AND HOSPITALITY AND EMPLOYMENT CERTIFICATION TRAINING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$300,900 in WIOA funds to Miami-Dade College for the Culinary & Catering Skills Training and Hospitality Certification and Employment Training cohorts, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At its June 23, 2016 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Culinary & Catering Employment Training and Hospitality Certification and Employment Training cohorts. The cohort training is another collaborative partnership between the South Florida Workforce Investment Board (SFWIB) and Miami Dade College (MDC) that will assist program participants in entering or returning to the workforce. The cohorts are an integral part of the Employ Miami-Dade initiative.

The cohorts will prepare up to 180 SFWIB eligible participants to successfully complete the course and receive practical experience in culinary & catering and hospitality skills with associated certifications to become employable and placed in entry-level positions within the industry. The SFWIB will provide training and training-related funding; and MDC will provide relevant training services. The total cost for the nine cohorts is \$300,900.

Performance outcomes for the 2016-17 Culinary and Hospitality training cohorts are as follows:

Culinary (North) Training:	Projected Performance	Actual Performance
Training Goal	100	62
Total Completed	70	55
Completion Rate	70%	88%
Total Placed	49	40
Placement Rate	70%	73%
Average Wage Rate	\$12.54	\$10.07

Hospitality (North & South)	Projected Performance	Actual Performance
Training Goal	250	117
Total Completed	175	101
Completion Rate	70%	85%
Total Placed	122	73
Placement Rate	70%	72%
Average Wage Rate	\$9.93	\$9.65

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade College (Hospitality Institute - Miami International Hospitality Center) an allocation not to exceed \$300,900 in Workforce Innovation and Opportunity Act (WIOA) funds for Culinary & Catering and Hospitality Certification Training.

FUNDING: Workforce Innovation and Opportunity Act Adult

PERFORMANCE: As outlined below:

CULINARY SKILLS TRAINING

Number of Participants Served - 60

Number of Participants to Complete Training - 42

Number of Participants to be Placed into Jobs - 29

Number of Cohorts - 3

Cost Per Placement - \$4,862

Average Wage - \$10.07

Net Economic Benefit - \$16,083

Return-On-Investment - \$3.31

Economic Impact - \$466,422 dollars in salaries generated

HOSPITALITY AND EMPLOYMENT CERTIFICATION TRAINING (WOLFSON AND HOMESTEAD)

Number of Participants Served - 120

Number of Participants to Complete Training - 84

Number of Participants to be Placed into Jobs - 58

Number of Cohorts - 6

Cost Per Placement - \$2,757

Average Wage - \$9.65

Net Economic Benefit - \$17,315

Return-On-Investment - \$6.28

Economic Impact - \$1,004,276 dollars in salaries generated

ATTACHMENT

Miami Dade College – Wolfson Campus
The Hospitality Institute
Miami International Hospitality Center – Hospitality Management Program
Proposed Culinary & Catering Employment Training (CCET)
July 1, 2017 to June 30, 2018

Program Overview

The Hospitality Institute in partnership with the Miami International Hospitality Center is offering a comprehensive Culinary & Catering Employment Training (CCET) which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality industry; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates will be ready to perform the acquired culinary and catering skills at a new level of service excellence and will be prepared for entry level employment.

CCET consists of a total of 10 weeks / 250 hours of instruction in culinary, catering and job skills training: 50 hours in weeks one and two of orientation and workforce readiness training; 200 hours in weeks two to ten of classroom instruction, hands-on kitchen lab training, food safety and sanitation training, and industry related workforce readiness training.

The training will take place at Miami Dade College – Wolfson Campus, Building One, Room 1260, in a fully equipped training kitchen. Classes will be taught by a professional culinary instructor.

The American Culinary Federation curriculum foundation will be used to structure the curriculum components. Participants will get an extensive overview of the food and beverage industry and the training will involve an in-depth look at the most common entry/line level skills necessary for the position of entry/line level cook in restaurants and food and beverage divisions. A catering component has been added to the curriculum due to the high demand for events and banquet catering in South Florida. To enhance participants' work readiness, an essential part of the overall training program will be workforce readiness training.

CCET will target, train and prepare up to eighty (80) South Florida Workforce Investment Board (SFWIB) qualified eligible participants to successfully complete training and receive practical experience in culinary and catering skills with associated certifications to become employable and placed in entry level positions within the industry.

Program Summary

- Number of participants: 20 participants per cohort / 80 participants maximum
- Participant cost: \$2,350.00 cost per participant
- Expected number of cohorts: 4 cohorts
- Cohort length: 10 weeks / Monday through Friday from 9:00 am to 2:00 pm daily
- Program Term: July 1, 2017 to June 30, 2018

Main Program Components

- Orientation and workforce readiness training (weeks one and two of each cohort, 50 hours)
- Classroom instruction, hands-on kitchen lab training, food safety and sanitation training, industry related workforce readiness training (weeks two to ten, 200 hours)
- Specialized catering training
- State mandated Florida Safe Staff Food Handler Certification
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Two week orientation and workforce readiness
- Classroom training based on American Culinary Federation standards and curriculum and aligned with Miami Dade College Miami Culinary Institute curriculum
- Classroom instruction and skills training in cooking, food service, food safety and sanitation, catering and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the culinary industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Testing during and at the end of the instructional period
- Florida Safe Staff Food Handler Training, Testing and Certification
- Miami Dade College Certificate of Completion

Program Costs (detailed budget attached)

- Training Kitchen rental
- Maintenance / Repairs
- Smallwares / Equipment
- Full-time Culinary Instructor annual salary and fringe benefits
- Part-time Clerk annual salary and fringe benefits
- Job Skills Instructor & Prep and fringe benefits
- Food and Kitchen Supplies
- Linens
- Safe Staff Certification
- Drug Testing Fees
- Office supplies / Printing
- Promotional materials
- Safety Shoes
- 2 Chef Uniforms per participant
- Aprons and Hats
- Professional Chef Knives
- Completion Showcase & Luncheon
- Industry Outreach / Networking

Training Overview

- Four ten-week cohorts of Culinary & Catering Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2017 to June 30, 2018 (schedule to be determined in consultation with CareerSource at Lindsey Hopkins).
- Participants will be encouraged to complete The Hospitality Institute's Job Readiness Training before or after the Culinary & Catering Employment Training to enhance their employability skills.
- The first two weeks of each Culinary & Catering Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire ten-week training. Participants will be on probation during weeks one and two. Upon successful completion of weeks one and two (including meeting attendance and classroom conduct requirements and passing a drug test) participants will progress to week three of the training.
- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from Neighbors and Neighbors Association (NANA) upon successful completion of a ten-week Culinary & Catering Employment Training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that twenty (20) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, the Culinary Instructor and Clerk will continue to work on case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, kitchen maintenance and repairs, ordering supplies, scheduling and other matters pertaining to the management of the Culinary & Catering Employment Training.

Miami Dade College – Homestead Campus
The Hospitality Institute
Miami International Hospitality Center – Hospitality Management Program
Proposed Hospitality Certification and Employment Training (HCET)
July 1, 2017 to June 30, 2018

Program Overview

The Hospitality Institute in partnership with the Miami International Hospitality Center is offering a comprehensive Hospitality Certification and Employment Training (HCET) which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality industry that are consistent with industry needs; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates will be ready to perform the acquired hospitality and customer service skills at a new level of service excellence and will be prepared for entry level employment.

HCET consists of a total of 6 weeks / 120 hours of instruction in hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.

The training will take place on Miami Dade College Homestead Campus located at 500 College Terrace, Homestead, Florida, 33030. Classes will be taught by experienced Miami Dade College instructors and contracted hospitality trainers.

Three HCET programs will be offered using The American Hotel & Lodging Educational Institute (AHLEI) START (Skills, Tasks and Results Training) programs to structure curriculum components. The START programs offer training in entry-level positions that are considered by AHLEI to be the most relevant in today's hospitality industry and the most useful for finding employment. To enhance participants' employability, an essential part of the overall program will be hands on training and industry related workforce readiness training.

1. **Hotel Property Specialist:** AHLEI Maintenance Employee, AHLEI Guest Service Gold customer service training, OSHA 10 Outreach Training Program.
2. **Guest Service Specialist:** AHLEI Guestroom Attendant, AHLEI Front Desk Representative, AHLEI Guest Service Gold customer service training.
3. **Food Service Specialist:** AHLEI Restaurant Server, AHLEI Breakfast Attendant, AHLEI Guest Service Gold customer service training, SafeStaff Foodhandler Program.

HCET will target, train and prepare up to one hundred twenty-five (125) South Florida Workforce Investment Board (SFWIB) qualified, eligible participants to successfully complete training, receive certifications and practical experience in one of the three HCETs, to become employable and placed in entry level positions within the industry.

Program Summary

- Number of participants: 25 participants per cohort / 125 participants maximum
- Participant cost: \$1,275.00 cost per participant
- Expected number of cohorts: 5 cohorts
- Cohort length: 6 weeks / Monday through Friday from 9:00 am to 1:00 pm daily
- Program term: July 1, 2017 to June 30, 2018

Main Program Components

- Hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.
- AHLEI Guest Service Gold Certification (for all cohorts)
- OSHA 10 Certification (for Hotel Property Specialist)
- SafeStaff Foodhandler Certification (for Food Service Specialist)
- AHLEI Certifications (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Classroom training based on American Hotel and Lodging Association Education Institute (AHLEI) START Certification Curriculums
- Classroom instruction and skills training in one of three hospitality industry specialist positions and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the hospitality industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- AHLEI Guest Service Gold Training, testing and certification
- Miami Dade College Certificate of Completion
- AHLEI testing and certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)

Program Costs (detailed budget attached)

- Classroom Rental
- Full-time Recruitment & Training Specialist annual salary and fringe benefits
- Full-time Secretary salary and fringe benefits
- Instructional Hours/Prep and fringe benefits
- Training Consultant
- Office supplies / Printing
- Drug Testing Fees
- Promotional Materials
- Textbooks and Certification Costs
- Customer Service Certification
- Safe Staff Certification (for Food Service Specialist)
- OSHA 10 Certification (for Hotel Property Specialist)
- Completion Showcase & Luncheon
- Uniforms for Participants
- Mileage / Transportation
- Industry Outreach / Networking

Training Overview

- Five 6-week cohorts of Hospitality Certification and Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2017 to June 30, 2018 (schedule to be determined in consultation with CareerSource at Lindsey Hopkins).
- The specific HCET program to be offered for each cohort will be identified based on industry demand and input from CareerSource South Florida. Certain HCET programs may be offered more frequently than others.
- CareerSource participants will be required to complete Neighbors and Neighbors Association (NANA) Work Readiness Program before beginning a Hospitality Certification and Employment Training. The NANA Work Readiness Program is a separate program with its own administration and funding sources. Upon successful completion of the NANA Work Readiness Program (including meeting attendance and classroom conduct requirements and passing a drug test) participants will progress to Hospitality Certification and Employment Training.
- The first week of each Hospitality Certification and Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire six-week training. Participants will be on probation during week one. Upon successful completion of week one (including meeting attendance and classroom conduct requirements) participants will progress to week two of the training.
- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from NANA upon successful completion of a six-week Hospitality Certification and Employment Training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that twenty-five (25) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, the Recruitment & Training Specialist and Secretary will continue to work case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, ordering supplies, scheduling, and other matters pertaining to the management of the Hospitality Certification and Employment Training program.

Miami Dade College – Wolfson Campus
The Hospitality Institute
Miami International Hospitality Center – Hospitality Management Program
Proposed Hospitality Certification and Employment Training (HCET)
July 1, 2017 to June 30, 2018

Program Overview

The Hospitality Institute in partnership with the Miami International Hospitality Center is offering a comprehensive Hospitality Certification and Employment Training (HCET) which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality industry that are consistent with industry needs; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates will be ready to perform the acquired hospitality and customer service skills at a new level of service excellence and will be prepared for entry level employment.

HCET consists of a total of 6 weeks / 120 hours of instruction in hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.

The training will take place at an outsourced fully equipped hospitality hands-on training facility located at 420 SW 12 Avenue, Miami, Florida until such time that The Hospitality Institute relocates to Culmer Center (date to be determined). Classes will be taught by experienced Miami Dade College instructors and contracted hospitality trainers.

Three HCET programs will be offered using The American Hotel & Lodging Educational Institute (AHLEI) START (Skills, Tasks and Results Training) programs to structure curriculum components. The START programs offer training in entry-level positions that are considered by AHLEI to be the most relevant in today's hospitality industry and the most useful for finding employment. To enhance participants' employability, an essential part of the overall program will be hands on training and industry related workforce readiness training.

1. **Hotel Property Specialist:** AHLEI Maintenance Employee, AHLEI Guest Service Gold customer service training, OSHA 10 Outreach Training Program.
2. **Guest Service Specialist:** AHLEI Guestroom Attendant, AHLEI Front Desk Representative, AHLEI Guest Service Gold customer service training.
3. **Food Service Specialist:** AHLEI Restaurant Server, AHLEI Breakfast Attendant, AHLEI Guest Service Gold customer service training, SafeStaff Foodhandler Program.

HCET will target, train and prepare up to one hundred twenty-five (125) South Florida Workforce Investment Board (SFWIB) qualified, eligible participants to successfully complete training, receive certifications and practical experience in one of the three HCETs, to become employable and placed in entry level positions within the industry.

Program Summary

- Number of participants: 25 participants per cohort / 125 participants maximum
- Participant cost: \$1,390.00 cost per participant
- Expected number of cohorts: 5 cohorts
- Cohort length: 6 weeks / Monday through Friday from 9:00 am to 1:00 pm daily
- Program term: July 1, 2017 to June 30, 2018

Main Program Components

- Hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.
- AHLEI Guest Service Gold Certification (for all cohorts)
- OSHA 10 Certification (for Hotel Property Specialist)
- SafeStaff Foodhandler Certification (for Food Service Specialist)
- AHLEI Certifications (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Classroom training based on American Hotel and Lodging Association Education Institute (AHLEI) START Certification Curriculums
- Classroom instruction and skills training in one of three hospitality industry specialist positions and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the hospitality industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- AHLEI Guest Service Gold Training, testing and certification
- Miami Dade College Certificate of Completion
- AHLEI testing and certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)

Program Costs (detailed budget attached)

- Outsourced Training Facility (Agreement for Service/ER Multiservices or Culmer Center/Date TBD)
- Full-time Program Manager annual salary and fringe benefits
- Part-time Clerk salary and fringe benefits
- Instructional Hours/Prep and fringe benefits
- Training Consultant
- Office supplies / Printing
- Drug Testing Fees
- Promotional Materials
- Textbooks and Certification Costs
- Customer Service Certification
- Safe Staff Certification (for Food Service Specialist)
- OSHA 10 Certification (for Hotel Property Specialist)
- Completion Showcase & Luncheon
- Uniforms for Participants
- Mileage / Transportation
- Industry Outreach / Networking

Training Overview

- Five 6-week cohorts of Hospitality Certification and Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2017 to June 30, 2018 (schedule to be determined in consultation with CareerSource at Lindsey Hopkins).
- The specific HCET program to be offered for each cohort will be identified based on industry demand and input from CareerSource South Florida. Certain HCET programs may be offered more frequently than others.
- CareerSource participants will be required to complete Neighbors and Neighbors Association (NANA) Work Readiness Program before beginning a Hospitality Certification and Employment Training. The NANA Work Readiness Program is a separate program with its own administration and funding sources. Upon successful completion of the NANA Work Readiness Program (including meeting attendance and classroom conduct requirements and passing a drug test) participants will progress to Hospitality Certification and Employment Training.
- The first week of each Hospitality Certification and Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire six-week training. Participants will be on probation during week one. Upon successful completion of week one (including meeting attendance and classroom conduct requirements) participants will progress to week two of the training.
- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from NANA upon successful completion of a six-week Hospitality Certification and Employment Training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that twenty-five (25) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, the Program Manager and Clerk will continue to work case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, ordering supplies, scheduling, and other matters pertaining to the management of the Hospitality Certification and Employment Training program.



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: CONSTRUCTION TECHNOLOGY TRAINING & PRIVATE SECURITY OFFICER TRAINING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$170,458 in Workforce Innovation and Opportunity Act funds to Miami-Dade County Public Schools to continue an accelerated Construction Technology Training and Private Security Guard Training cohorts, as set forth below

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At its August 18, 2016 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Construction Technology Training (CTT), Construction Technology with Forklift Training (CTFT), and Private Security Guard Training (PSGT) cohorts to help address current and future labor shortages.

The cohort training is a collaborative partnership between the SFWIB and Miami-Dade County Public Schools (M-DCPS) that assists program participants in enhancing their skills to enter or return work. The cohorts are an integral part of the Employ Miami-Dade Initiative that provide significant training and employment opportunities to 18-targeted zip codes throughout Miami-Dade County.

The accelerated training provides participants with the skills necessary for safe entry into the construction and private security industries and apprenticeable trades; and meets the Workforce Development Area 23 Training Performance Requirement Policy.

The SFWIB will provide training and training-related funding; and MDC will provide relevant training services. The 10 cohorts will prepare up to 200 SFWIB eligible participants for a total cost of \$170,458.

Performance outcomes for the 2016 - 2017 the CTT, CTFT, and PSGT cohorts are as follows:

Construction (North & South) Training:	Projected Performance	Actual Performance
Training Goal	220	147
Total Completed	154	136
Completion Rate	70%	92%

Total Placed	108	73
Placement Rate	70%	54%
Average Wage Rate	\$13.49	\$10.22

Private Security (North & South)	Projected Performance	Actual Performance
Training Goal	200	33
Total Completed	140	33
Completion Rate	70%	100%
Total Placed	98	13
Placement Rate	70%	39%
Average Wage Rate	\$12.56	\$10.77

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement, as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade County Public Schools, an allocation not to exceed \$170,458 in Workforce Innovation and Opportunity Act (WIOA) Adult funds for Construction Technology Training (CTT), Construction Technology and Forklift Training (CTFT), and Private Security Guard Training (PSGT) cohorts.

FUNDING: Workforce Innovation and Opportunity Act Adult

PERFORMANCE:

Construction Technology and Construction Technology and Forklift Training

Number of Participants Served - 140
 Number of Participants to Complete Training - 98
 Number of Participants to be Placed into Jobs - 69
 Number of Cohorts - 7
 Cost Per Placement - \$1,870
 Average Wage - \$10.22
 Net Economic Benefit - \$19,387
 Return-On-Investment - \$10.37
 Economic Impact - \$1,337,732 dollars in salaries generated

Private Security Guard Training

Number of Participants Served - 60
 Number of Participants to Complete Training - 42
 Number of Participants to be Placed into Jobs - 29
 Number of Cohorts - 3
 Cost Per Placement - \$1,428.
 Average Wage - \$10.77
 Net Economic Benefit - \$20,973
 Return-On-Investment - \$14.69
 Economic Impact - \$608,230 dollars in salaries generated

ATTACHMENT

Construction and Forklift Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction and logistic industries are actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing
- Forklift Operations

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners

- Forklift Operations
- Air Conditioning – Familiarization and Maintenance
- Cabinet Making – Assembly and Installation
- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

Schedule

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 7 weeks totaling 175 hours. Classes will begin when the first 20 students are identified with subsequent classes to follow as needed. Career Source has the option to offer classes with less than twenty students at the established cost.

Certification

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and Core certification from the National Center for Construction Education and Research (NCCER).

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 175 hour construction class including all the books, certificates and other services previously listed will be \$979.05 per student.

- \$448.00 Tuition (175 hours x \$2.56 per hour = \$448.00)
- \$ 15.00 Registration
- \$ 5.00 School Identification Badge
- \$ 50.00 Drug Test
- \$ 73.75 Books
- \$ 30.00 OSHA Handouts, Tests, and Certification
- \$ 64.95 National Center for Construction Education and Research (NCCER) Tests and Certification
- \$ 218.87 Supplies and Materials
- \$ 55.48 Tools (to be retained by students)
- \$ 18.00 Insurance
- \$ 979.05 **Total**

Revised 05-17-2017

Construction Technology Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction industry is once again enjoying a comeback in South Florida with the trades companies actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the construction program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners
- Air Conditioning – Familiarization and Maintenance

- Cabinet Making – Assembly and Installation
- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

Schedule

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 6 weeks totaling 150 hours. Classes begin when the first 20 students are identified with subsequent classes to follow or as needed.

Certification

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and the Core certificate in construction from the National Center for Construction Education and Research (NCCER).

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 150 hour construction class including all the books, certificates and other services previously listed will be \$845.30 per student.

\$384.00 Tuition (150 hours x \$2.56 per hour = \$384.00)
\$ 15.00 Registration
\$ 5.00 School Identification Badge
\$ 50.00 Drug Test
\$ 54.00 Books
\$ 30.00 OSHA Handouts, Tests, and Certification
\$ 64.95 National Center for Construction Education and Research (NCCER) Tests and Certification
\$168.87 Supplies and Materials
\$ 18.00 Insurance
\$ 55.48 Tools (to be retained by students)
\$845.30 **Total**

Private Security Officer

Career Source South Florida with Miami-Dade County Public Schools have collaborated in proposing a program for promoting individual careers within the Private Security Industry. Many Private Security Firms throughout South Florida and the United States are looking for qualified and trained individuals to employ with specific training that support the immediate mediation of many current safety concerns throughout our industries and communities. Miami-Dade Public Schools have the facilities, personnel; equipment, tools, and expertise to provide an elaborate matrix of training necessary to prepare individuals in the growing and anticipated highly mobile and technical needs of a Security workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- Private Security Officer (Class D) (Unarmed)
- Private Security Officer (Class G) (**Armed**) Collaboration w/Local Institution (**Non-Agency Funded**)
- Private Security Officer Agency Manager (Class MB)
- Private Security Officer Instructor (Class DI)
- Firearms Instructor (Class K) (**Armed**) Collaboration w/Local Institution (**Non-Agency Funded**)
- Private Investigator (Class C)
- Specialized Security Training
 - Nuclear Plants
 - Hospitals
 - Airports
 - Homeland Security

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom/laboratory to facilitate mock trainings and instructional technologies. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career like:

Private Security Career Strands			
ATF Agent	Court Clerk	Forensic Psych.	Police Detective
Bailiff	Court Reporter	Forensic Psych.	Police Officer
CIA Agent	Crime Scene Inv.	Forensic Scientist	Private Investigator
Coast Guard	Criminalist	Homeland Security	Private Security
Compliance Officer	Criminologist	INS Agent	Probation Officer
Computer Forensics	Customs Agent	Lawyer/Attorney	Sheriff
Corrections Officer	DEA Agent	Paralegal	U.S. Marshal

- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Scientific Inquiry
- Research
- Measurement
- Problem Solving
- Emerging Technologies (i.e. Surveillance equipment, etc..)
- Tools and Equipment
- Laboratory Investigations
- Safety Procedures

Certification/Licensure

Students mastering the competencies of the course will be ready for licensure from Miami-Dade County Public Schools, and the Department of Agriculture and Consumer Affairs.

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- FLDOASC Licensure's
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local Police and Security Agencies which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification and licensures. With our many partners participating in the training, growth, and placement of students, and on-going projects in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 40 Hour Private Security Class D Licensure including all the books, licensing and other services previously listed will be \$690.27 per student.

Estimated Cost Structure	
Description of Itemized Service & Classroom Utilities	Cost
Tuition (40 hours x \$2.56 per hour = \$102.40)	\$102.40
Registration	\$15.00

School Identification Badge	\$5.00
Drug Test	\$50.00
Finger Printing Processing Fee	\$42.00
License Fee (Class D)	\$45.00
Books	\$50.00
Emblems	\$5.00
Badge	\$12.00
Security Belt	\$15.00
Pants	\$20.00
Shirt	\$20.00
Cap	\$12.00
Supplies and Materials (Total Est. Uniform Costs)	\$218.87
Tools (to be retained by students)	\$60.00
Insurance	\$18.00
Total	\$690.27

Revised 07/18/2017



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: NEW TRAINING PROVIDERS AND PROGRAMS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval of a New Training Provider and Program, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, regional workforce boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Vendor programs. The SFWIB has developed processes to evaluate the training curriculum of potential training vendors, as well as, applicant's programmatic capabilities.

On behalf of the Advance Manufacturing Apprenticeship Program (AMAP), Mr. Al Stimac submitted an application to become an SFWIB Eligible Training Provider. The AMAP submitted the Training Vendor eligibility documentation for review. The SFWIB staff has completed the review process and is presenting to the Global Talent and Competitiveness Council for a recommendation for Board approval.

Below are the request(s) to become a Training Provider and program additions for review and approval of the Council.

New Request(s) to be added as a Training Provider and Program:

1. Advanced Manufacturing Apprenticeship Program, GNJ
New program(s): Machinist - Certification

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

Rod Duckworth, Chancellor
Career and Adult Education

July 5, 2017

Mr. Al Stimac, Chairman
Advanced Manufacturing Apprenticeship Program, GNJ
910 Waterway Place
Longwood, FL 32750

Dear Mr. Stimac:

The standards for Advanced Manufacturing Apprenticeship Program, GNJ (Registration Number 2017-FL-68555), were approved and registered by the Department of Education, Division of Career and Adult Education effective this date. The original copy of the standards is retained for the state file.

We appreciate your interest in the apprenticeship system and look forward to your continued support.

Sincerely,

Richard "Ted" Norman, Program Director
Apprenticeship

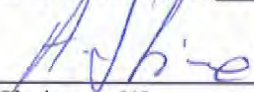

RN/pw

Enclosures

cc: Ms. Betsy Wickham, Bureau Chief
Mr. Steven Lindas

SIGNATURE PAGE

PROGRAM NAME: Advanced Manufacturing Apprenticeship Program GNJ
ADDRESS: 910 Waterway Place, Longwood, FL 32750
PHONE: 407-478-8480 FAX: 407-830-4485
EMAIL ADDRESS: info@machiningsolutions.com

 6/8/2017  6/8/2017
Chairman [*] Date Secretary [**] Date

COMMITTEE MEMBERS

Al Stimac, CHAIRMAN [*]
Metal Essence, Inc.

Yvonne Stimac, SECRETARY [**]
Metal Essence, Inc.

Richard Sweat, MEMBER
.decimal

Bill Wydra, MEMBER
Ashland Technologies, Inc.

Tomas Roman, MEMBER
GW Schultz Tool, Inc.

Drew Helseth, MEMBER
Jet Machine

Alan Garey, MEMBER
Decimal Engineering

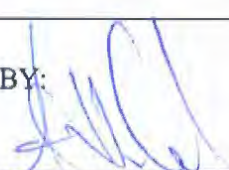
Debra Bowers, MEMBER
SkyBolt Aeromotive Corp.

Ryan Loftus, MEMBER
Exatech, Inc.

**SIGNATURE AUTHORITY
FOR COMMITTEE**

Name (Please Type) (Signature)
Title: _____ Affiliation: _____

REVIEWED BY:


Steven H. Lindas
Apprenticeship & Training Representative

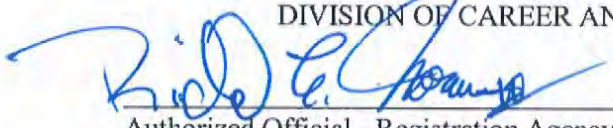
6/13/17
Date

REVIEWED

APPROVED

REGISTERED

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION - APPRENTICESHIP


Authorized Official - Registration Agency

7/5/17
Date

Certificate of Registration

Florida Department of Education

Division of Career and Adult Education

ADVANCED MANUFACTURING APPRENTICESHP PROGRAM, GNJ

Issued in recognition of the above program, in the trade(s) of


Machinist (Precision Machinist)

registered with the Division of Career and Adult Education, Apprenticeship, as part of the National Apprenticeship Program
in accordance with the standards recommended by the

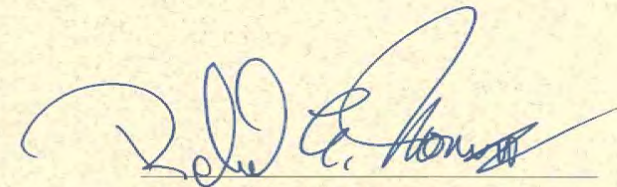
Florida Apprenticeship Advisory Council

July 5, 2017

Registration Date



Chancellor for Career and Adult Education



Program Director of Apprenticeship

2017-FL-68555

STANDARDS OF APPRENTICESHIP

FOR

ADVANCED MANUFACTURING APPRENTICESHIP PROGRAM GNJ

2017-FL-68555

REGISTERED BY

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION –
APPRENTICESHIP

Standards of Apprenticeship

for

Occupation / Trade	Term of Training in Hours	NAICS Code	DOT Code	RAPIDS Code (4 digit trade #)	SOC Code
Machinist (Precision Machinist)	7200	332710	600.280-022	0296	51-4041.00

PROGRAM SPONSOR

Advanced Manufacturing Apprenticeship Program GNJ

JURISDICTIONAL AREA

Brevard, Lake, Marion, Orange, Osceola, Palm Beach & Seminole
(counties)

Time Based Program:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Competency Based Program:	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Hybrid Program:	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
VA Approval Requested:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Vocational Education Linkage:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$225,000 in Temporary Assistance for Needy Families funds to Take Stock in Children, Inc. (TSIC), as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Joint contribution for youth career pathway models**

BACKGROUND:

On June 23, 2016, the SFWIB approved an allocation of \$1,058,098 in TANF funds to purchase fifty (50) 2+2 Florida College Plan scholarships. However, the aforementioned allocations did not include the administrative costs for the program. The Take Stock in Children (TSIC) Scholarship Program works with economically disadvantaged youth and their families. The program's main mission is to keep youth in school and offer scholarships to those who successfully complete high school.

TSIC provides the management and administrative services for the Florida Prepaid College plans purchased by the SFWIB. A total of 494 Florida Prepaid College plans are managed by TSIC. There are a total of 359 participants utilizing their assigned prepaid college plans for post-secondary education. Additionally, 135 Florida Prepaid College participants are in high schools and will utilize the assigned plans in 2018.

The scholarship program was previously managed by Miami-Dade College; however, TSIC, Inc. currently serves as the administrator and fiscal agent, and will continue in that capacity on behalf of four other organizations. Each participating organization is responsible for program implementation and case management, as well as, educational, social, and mentoring services to youth classified as at-risk and not likely to enroll in a postsecondary institution. In order to ensure the multiple services offered by each organization and TSIC, Inc. are received, youth participate in dual activities with the respective organizations.

In following the procurement process of Miami-Dade County, Administrative Order No.: 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interests of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$225,000 in Temporary Assistance to Needy Families funding to TSIC, Inc. for the programmatic and administrative cost of the Take Stock Children Scholarship Program.

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 8

AGENDA ITEM SUBJECT: CAREER TRAINING AND YOUNG FATHERHOOD PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$108,150 in Workforce Innovation and Opportunity Act funds to Florida Keys Community College to train young fathers entering the workforce, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The Career Training and Young Fatherhood Program (CTYFP) is a collaborative partnership between the South Florida Workforce Investment Board (SFWIB) and Florida Keys Community College (FKCC). The program is designed to prepare and assist young fathers for entry-level jobs in various construction trades, while learning the necessary skills of successful parenting.

The CTYFP is an accelerated training program, developed by FKCC that will assist program participants in enhancing their skills to enter or return to work. The six week cohorts will train up to 50 participants in construction technology, CDL Class B, OSHA 10 Hour Construction, Basic Jobsite Skills, 20 hour Workforce Preparedness, and a "24/7 Dad AM" fatherhood program. The training will emphasize general job site safety, tool safety and use, as well as entry-level jobsite "worker" skills.

In addition, each participant will be provided with books and tools, and drug tested to increase employment opportunities. Industry leaders will act as guest speakers for the program and provide expert advice that ensures the program remains current to local industry standards. As a result, graduates of the program will have the opportunity to be hired by those same contractors when entering the local workforce.

Upon successful completion, the participants will earn a FKCC Certificate of Completion, Florida CDL Class B license, OSHA 10 Hour Construction Certificate that will enhance their employability.

The SFWIB will provide training and training-related funding; and FKCC will provide relevant training services. The total cost for the five cohorts is \$108,150.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Florida Keys Community College an allocation not to exceed \$108,150 in Workforce Innovation and Opportunity Act (WIOA) funds for the Career Training and Young Fatherhood Program.

FUNDING: Workforce Innovation and Opportunity Act

PERFORMANCE:

Career Training and Young Fatherhood Program

Number of Participants to be Served - 65

Number of Participants to Complete Training - 46

Number of Participants to be Placed into Jobs - 32

Number of Cohorts - 5

Cost Per Placement - \$3,379

Average Wage - \$15.00

Net Economic Benefit - \$27,821

Return-On-Investment - \$8.23

Economic Impact - \$890,272 dollars in salaries generated

ATTACHMENT



Florida Keys Community College
Career Training and Young Fatherhood Program
Training for Young Fathers Entering the Workforce

This training program is designed to prepare young fathers for entry level jobs in various fields of construction technology, while learning the necessary skills of successful parenting at a young age. During the six-week program, each cohort will participate in a Basic Jobsite Skills program, a Workforce Preparedness program, and a fatherhood program called “24/7 Dad AM”. Upon completion of the training programs, the participants will have the opportunity to earn a certification and a license that will enhance their employability.

Workforce Development Regional Demand:

Area: 23 – Miami-Dade and Monroe Counties

SOC Code: 472031 – Carpenters

Annual Openings: 1,780

SOC Code: 472201 – Brickmasons and Blockmasons

Annual Openings: 180

Certifications:

Commercial Driver’s License (CDL) Class B

OSHA-10 Hour for Construction

Basic Jobsite Skills Description: Participants will receive theoretical and hands-on instruction from subject matter experts in the fields of carpentry and masonry. Local contractors are invited as guest speakers to discuss current industry needs and employment opportunities upon completion of the course. There will be an emphasis on general job site safety, tool safety and use, and entry-level job site worker skills. During the course the participants will receive 96 hours of instruction in:

- Carpentry:
 - Using a level
 - Using a square and tape measure
 - Basic framing and sheathing
- Masonry:
 - Form building
 - Mortar mixing
 - Block laying
 - Cutting and tying rebar
 - Pouring a footing

Lab Materials:

- Carpentry

- 2" x 4" x 8' studs; 2" x 10" x 8" studs; screws; framing nails
- Masonry
 - Rebar and ties; blocks 8 x 8 x 16; mortar mix; form ply; tap cons

Basic Jobsite Skills Costs:

Total Cost	\$37,500
Estimated # of Students	50
Basic Jobsite Skills cost per student	\$750

Workforce Preparedness Description: Workforce preparedness training will ready participants with entry-level soft skills, such as: communication, interpersonal relationships, decision making, following work related policies and procedures, financial literacy, cultural awareness, and how to prepare for an interview. This 20-hour curriculum utilizes a wide variety of teaching strategies such as group discussion, role playing, situational scenarios, testimonials, and guest speakers.

Training Materials: Prepared handouts

Workforce Preparedness Costs:

Total Cost	\$8,700
Estimated # of Students	50
Workforce Preparedness cost per student	\$174

24/7 Dad AM Description: This is a nationally recognized curriculum that trains fathers to be involved, responsible, and committed 24 hours a day, 7 days a week. This component will be facilitated by Billy Davis and Associates.

Curriculum Materials: Facilitator’s Manual, Facilitator Training Webinar, Topics for Non-Custodial Dads Manuals, Student Handbooks (reusable)

24/7 Dad AM Costs:

Total Cost	\$10,150
Estimated # of Students	50
24/7 Dad AM cost per student	\$203

CDL Class B Description: This license allows someone to operate straight trucks and buses 26,001 lbs. or more.

CDL Class B Costs:

Total Cost	\$46,800
Estimated # of Students	50
CDL Class B cost per student	\$936

OSHA 10 Hour Construction Certification Description: This course is designed to teach workplace safety and reduce jobsite hazards. The curriculum includes topics such as fall protection, personal protection equipment, electrocution protection, and OSHA inspection procedures.

OSHA 10 Hour Construction Course and Certification Costs:

Total Cost	\$5,000
Estimated # of Students	50
OSHA 10 hour constructor course cost per student	\$100

Career Training and Young Fatherhood Program Summary:

Program Component	License or Certification	Cost per Student
Basic Jobsite Skills	FKCC Certificate of Completion	\$750
Workforce Preparedness	FKCC Certificate of Completion	\$174
24/7 Dad AM	N/A	\$203
CDL Class B	Florida CDL Class B	\$936
OSHA 10 Hour Construction	OSHA 10 Hour Construction Certificate	\$100
Total Cost per Student		\$2,163
Estimated # of Students		50
Total Cost for Program		\$108,150



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 8/17/2017

AGENDA ITEM NUMBER: 9

AGENDA ITEM SUBJECT: MIAMI-DADE COUNTY PUBLIC SCHOOLS YOUTH PRE-APPRENTICESHIP CAREER AND TECHNICAL TRAINING PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$125,000 in WIOA Youth Funds to Miami-Dade County Public Schools for the Miami-Dade Youth Pre-Apprenticeship Career and Technical Training initiative, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The United States Department of Education (USDOL) believes that expanding apprenticeships in the United States (U.S.) can play an important role in meeting the demand for skilled workers, improve wages and economic opportunities for workers, boost U.S. business, and bolster America's competitiveness in the global economy.

Registered apprenticeship programs enable employers to develop and apply industry standards to training programs that can increase productivity and improve the quality of the workforce. Employers who sponsor apprentices attract and retain highly qualified employees by providing on-the-job training, related classroom instruction, and guaranteed wage structure.

The South Florida Workforce Investment Board (SFWIB) and Miami-Dade County Public Schools (M-DCPS) have formed a specialized, collaborative partnership to deliver 12 Miami-Dade Youth Pre-Apprenticeship Career and Technical Training programs in four Miami-Dade County Public Schools: Coral Gables Senior High School, Miami Jackson Senior High School, Miami Southridge Senior High School, and North Miami Beach Senior High School.

The program is designed to help fill the employment gap, and expose students to trades such as Bricklayer, Carpentry, Heating and Air-conditioning Installer Servicer, Drywall Finisher/Painter, Electrician, Elevator Constructor, Insulation Worker, Operating Engineer, Pipefitter (Construction), Plumber, and Sheet Metal Worker.

The Miami-Dade Youth Pre-Apprenticeship Career and Technical Training is a 23-month program will target 120 Workforce Innovation and Opportunity Act eligible M-DCPS 11th and 12th grade students. The first year, the 11th graders will complete 150 classroom-training hours. The second year, 12th graders will complete an additional one hundred fifty 150 classroom-training hours in one of the Pre-Apprenticeship programs. Students participating in the program will be provided with a network of resources that provide a unique pathway into employment.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami-Dade County Public Schools an allocation not to exceed \$125,000 in Workforce Innovation and Opportunity Act (WIOA) funds for the for the Miami-Dade Youth Pre-Apprenticeship Career and Technical Training initiative.

FUNDING: Workforce Innovation and Opportunity Act

PERFORMANCE: N/A

ATTACHMENT



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Ben Gibson
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

Rod Duckworth, Chancellor
Career and Adult Education

August 1, 2017

Mr. Dan McCullers, Chairman
Miami-Dade Youth Pre-Apprenticeship (P-086)
Wm. H. Turner Technical Arts High School
10151 Northwest 19 Avenue
Miami, Florida 33014

Dear Mr. McCullers:

The standards for Miami-Dade Youth Pre-Apprenticeship Program (Program Number P-086), were approved and registered by the Department of Education, Division of Career and Adult Education effective this date. The original copy of the standards is retained for the state file.

We appreciate your interest in the apprenticeship system and look forward to your continued support.

Sincerely,

Richard E. Norman III, Program Director
Apprenticeship

RN/pw

Enclosures

cc: Mr. Randy Holmes

Certificate of Registration

Florida Department of Education

Division of Career and Adult Education

MIAMI-DADE YOUTH PRE-APPRENTICESHIP PROGRAM

Issued in recognition of the above program, in the trade(s) of

Multiple Trades

registered with the Division of Career and Adult Education, Apprenticeship, as part of the National Apprenticeship Program
in accordance with the standards recommended by the

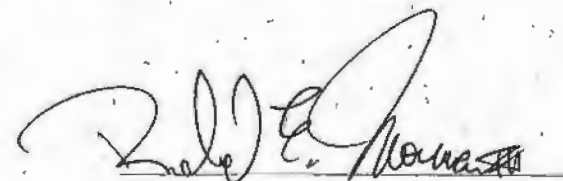
Florida Apprenticeship Advisory Council

August 1, 2017

Registration Date



Chancellor for Career and Adult Education



Program Director of Apprenticeship

P-086

Certificate of Registration

Florida Department of Education

Division of Career and Adult Education

MIAMI-DADE YOUTH PRE-APPRENTICESHIP PROGRAM

Issued in recognition of the above program, in the trade(s) of

Multiple Trades

registered with the Division of Career and Adult Education, Apprenticeship, as part of the National Apprenticeship Program
in accordance with the standards recommended by the

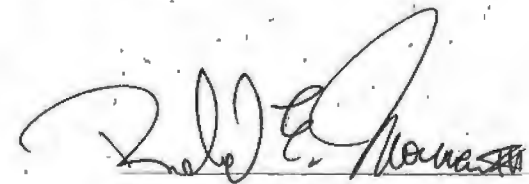
Florida Apprenticeship Advisory Council

August 1, 2017

Registration Date



Chancellor for Career and Adult Education



Program Director of Apprenticeship

P-086

State of Florida



Registered Preapprenticeship Training Standards

for

Miami-Dade Youth Pre-Apprenticeship

(Program Name)

P-086

(Program Number)

in the Trades of:

OCCUPATION / TRADE	PROGRAM TERM	N.A.I.C.S. Code	RAPIDS Code (4 digit trade #)	S.O.C. Code
Bricklayer	23 months	238140	0053	47-2021.00
Carpentry	23 months	238350	0067	47-2031.00
Heating and Air-conditioning Installer Sevicer	23 months	238220	0637	49-9021.01
Drywall Finsher / Painter	23 months	238320	0379	47-2141.00
Electrician	23 months	238210	0159	47-2111.00
Glazier	23 months	238150	0221	47-2121.00
Elevator Constructor	23 months	333921	0173	47-4021.00
Insulation Worker	23 months	238990	0909	47-2031.00
Operating Engineer	23 months	236210	0365	47-2073.02
Pipefitter (Construction)	23 months	238220	0414	47-2152.01
Plumber	23 months	238220	0432	47-2152.02
Sheet Metal Worker	23 months	332322	0510	47-2211.00

(Apprenticeship Program Sponsor - Registered Name)

ACRA-Local 725 Joint Apprenticeship And Training Committee, JAC,	FL007490002
Asbestos Workers Local Union #60, JAC	FL007710001
ABC Institutes Apprenticeship Program, GNJ	FL007860018, FL007890028, FL009050002, FL013020001
Dade County Plumbers, JAC	FL007390001
Florida Finishing Trades Institute JATC	FL009142204
International Union of Elevator Constructors LU# 71, GJ	FL011030002
Masonry Association of Florida (Treasure Coast) Apprenticeship, GNJ	FL009050001
Miami Electrical, JATC	FL007450001
Sheet Metal Workers LU#32, JAC	FL007470002
South Florida Carpenters Joint Apprenticeship & Training Committee (JATC)	FL007460011
South Florida Operating Engineers, JAC	FL007900016

Adult Program

Youth Program

L.E.A. Education Linkage? Yes - or No -

OJT Included? Yes - or No -

Florida Department of Education, Division of Career and Adult Education,
Apprenticeship Programs Section

SIGNATURE PAGE

PROGRAM NAME: Miami-Dade Youth Pre-Apprenticeship

ADDRESS: Wm. H. Turner Technical Arts High School, 10151 Northwest 19 Avenue, Miami 33014

PHONE: 305-693-3030

FAX: _____

EMAIL: LupeDiaz@dadeschools.net

Approved and adopted by the Preapprenticeship Committee, at Miami, Florida this

1 of August, 2017.
(Day) (Month) (Year)

Committee Members

Dan McCullers

Dan McCullers – Chairman
Apprenticeship Director
South Florida International Operator Engineers, JATC

Joe Fernandez

Joe Fernandez – Secretary
Apprenticeship Director
Dade County Plumbers, JATC

Phil Roden
Apprenticeship Director
ACRA-Local 725 Joint Apprenticeship And Training
Committee, JAC

Dave Schleiden
Instructional Supervisor
Miami-Dade County Public Schools
District/School Operations

Roderick Beasley
Executive Director
South Florida Workforce Investment Board

Carmen Morris
Commission Aid
Office of Commissioner Xavier L. Suarez, District 7
Miami-Dade County

John Mchugh
Apprenticeship Corrdinator
Miami Electrical, JAC

Signature Authority for the Committee: Dr. Lupe Diaz

Lupe Ferran Diaz

(Signature)

Executive Director Career Technical Education, Miami Dade Public Schools

(Title)

Assisted and Reviewed By

Randy Holmes

Randy Holmes

Apprenticeship Representative

Lupe Ferran Diaz

Authorized Official for the Local Education Agency

Registration Agency, State of Florida

REVIEWED, APPROVED AND REGISTERED BY THE DEPARTMENT OF EDUCATION,
DIVISION OF CAREER AND ADULT EDUCATION - APPRENTICESHIP
325 WEST GAINES STREET, ROOM 754, TALLAHASSEE, FLORIDA 32399-0400



Randy E. Roman

Authorized Official - Registration Agency

8/1/17

Date

PREAPPRENTICES ARE NOT CERTIFIABLE FOR WORK ON DAVIS-BACON PROJECTS

DEFINITIONS

1. **Gender Reference** - all references in these standards to the male gender, if any, are used for convenience only and shall be construed to include both male and female.
2. **Apprenticeship Representative** - is an individual representative of the Florida Department of Education, properly authorized to act on behalf of the Department in matters concerning apprenticeship, preapprenticeship, and on-the-job training. 6A-23.002(4)
3. **Completion Certificate** - means the official document issued by the Department to an individual completing training as verified by the program sponsor. 6A-23.002(6)
4. **Department** - means the Florida Department of Education, which is the Registration Agency for federal apprenticeship purposes. 6A-23.002(3)
5. **Journeyworker** - means a person working in an apprenticeable occupation who has successfully completed a registered apprenticeship program or who has worked the number of years required by established industry practices for the particular trade or occupation. Use of the term may also refer to a mentor, technician, specialist or other skilled worker who has documented sufficient skills and knowledge of an occupation, either through formal apprenticeship or through practical on-the-job experience and formal training. As defined in Chapter 6A-23, F.A.C., Journeyworker applies to ratios, wage surveys and qualified apprenticeship trainers. The term "Journeyworker" is synonymous with "Journeyman" as defined in Section 446.021(4), F.S. 6A-23.002(12)
6. **Local Education Agency** - (LEA) means an educational agency at the local level that exists primarily to operate schools or to contract for educational services.
7. **On-the-Job Training** - (OJT) means supervised trade-specific employment. OJT becomes a monitoring responsibility of the sponsor. OJT training providers must be Participating Employers. 6A-23.002(15)
8. **Participating Employer** - means a business entity which:
 - (a) Is actively engaged by and through its own employees in the actual work of the occupation being apprenticed,
 - (b) Employs, hires and pays the wages of the apprentice and the Journeyworker serving as qualified training personnel training the apprentice,
 - (c) Evaluates the apprentice, and
 - (d) Is signatory party to a collective bargaining agreement or signatory to a Participating Employer agreement with the program sponsor which will be registered with the Registration Agency in the Department. 6A-23.002(16)
9. **Preapprentice** - means any person sixteen (16) years of age or over engaged in any course of instruction in the public school system or elsewhere, which course is registered as a Preapprenticeship Program with the Department. 6A-23.010(2)(a)
10. **Preapprenticeship Agreement** - means a written agreement between the Preapprentice and the preapprenticeship program sponsor, containing the terms and conditions of training and incorporating the registered program standards as part of the agreement. 6A-23.010(2)(b)
11. **Preapprenticeship Committee** - or committee means the same as the registered apprenticeship program sponsor's committee, or a group appointed by registered apprenticeship program sponsor committees, or their designees. 6A-23.010(2)(c)
12. **Preapprenticeship Program** - means an organized course of instruction, in the public school system or elsewhere, which is designed to prepare a person sixteen (16) years of age or older to become an apprentice, and which is approved and registered with the Department and sponsored by a registered apprenticeship program. Registered Preapprenticeship Programs shall be part of regular or adult high school programs when occurring in a public school system. 6A-23.010(2)(d)

13. **Preapprenticeship Sponsor** - means registered apprenticeship program(s) authorized to offer preapprenticeship training. 6A-23.010(2)(e)
14. **Preapprenticeship Standards** - means the minimum requirements established uniformly for each craft under which a Preapprenticeship Program is administered and includes standards of admission, training goals, training objectives, curriculum outlines, objective standards to measure successful completion of the Preapprenticeship Program, and the percentage of credit that may be given to preapprenticeship completers upon acceptance into the apprenticeship program. 6A-23.010(2)(f)
15. **Related Instruction** - means an organized and systematic form of instruction designed to provide the apprentice with knowledge of the theoretical subjects related to a specific trade or occupation. 6A-23.002(20)
16. **School-To-Work** (S.T.W.) means programs that provide ways for students to transition successfully into the economy.
17. **Work Processes** - means an outline of supervised work experience and OJT with the allocation of approximate hours to be spent in each activity. 6A-23.002(22)

CONFORMANCE WITH STATE AND FEDERAL LAWS

The Florida Department of Education, Division of Career and Adult Education, Apprenticeship Program Section is properly established and constituted under applicable state law as the designated body for approval and registration of Preapprenticeship Programs and individual Preapprenticeship Agreements for state purposes.

No section of these standards shall be construed to permit violation of any law or regulation of the State of Florida or the United States. This program shall adhere to all local, state and federal laws pertaining to preapprenticeship.

The primary objective of the Preapprenticeship Program is to provide Florida residents with educational and training opportunities to enable them, upon completion of preapprenticeship training, to obtain entrance into a registered apprenticeship program, based upon the selection criteria established by a registered apprenticeship program sponsor. 6A-23.010(1)

Section I REGISTRATION OF PREAPPRENTICESHIP PROGRAM

These standards shall be submitted to the Apprenticeship Representative in the area to review, approve and forward to the Registration Agency for approval and registration. Four (4) original documents shall bear witness of the programs registration as evidenced by a Certificate of Registration issued by the Registration Agency's Certifying Official and issued in the name of the affiliated apprenticeship program sponsor(s), which have administrative responsibility. The program's registration shall be renewed at least every five (5) years by incorporating any amendments to the program training standards and re-submittal for approval and issuance of a Certificate of Registration. The program must be actively training Preapprentices within one (1) year of registration in each occupation for which registration is granted. Programs or occupations which go inactive and remain the same (no registered participants' training occurring) for more than one (1) year shall be canceled by the Registration Agency. 6A-23.010(3) (f, h)

Section II COMPOSITION OF THE COMMITTEE

The Preapprenticeship Committee shall be composed of at least 6 members. The committee shall include a Chairperson and a Secretary and shall meet at least quarterly or as often as necessary.
6A-23.010(4) (d) 1

Section III DUTIES OF THE COMMITTEE

- 1) Screen and select applicants for preapprenticeship.
- 2) Maintain all records for a period of at least two years following an individual's completion or removal from the program.
- 3) Enter into Preapprenticeship Agreements between the Preapprentice and the committee as program sponsor and to submit these agreements to the Registration Agency for registration.
- 4) Maintain records of each Preapprentice's training progress in related classroom instruction/OJT.
- 5) Review regular progress reports for Preapprentices and recommend such actions as appropriate.
- 6) Provide continual support to Preapprentices to complete the Preapprenticeship Program in an apprenticeable occupation and prepare Preapprentices for entry into the sponsor's registered apprenticeship training program(s).
- 7) Arrange tests for determining the Preapprentice's progress in manipulative skills and technical knowledge.
- 8) Assure the Participating Employers have qualified Journeyworkers to oversee and train the Preapprentices when OJT is incorporated into the program.
- 9) Notify the Registration Agency of all other Preapprentice actions.
- 10) Notify the Registration Agency when Preapprentices have satisfactorily completed their preapprenticeship and request issuance of a certificate of completion.
- 11) Hear and adjust complaints of violations and make rulings as deemed necessary.
- 12) Recommend changes in the program to improve effectiveness and efficiency.
- 13) Notify the Registration Agency's servicing Apprenticeship Representative by phone or some kind of written correspondence of all Preapprenticeship Committee meetings and make available upon request, the official minutes of such meetings.
- 14) Provide preapprenticeship records for review, upon official request of the Registration Agency.
- 15) Determine minimum qualifications for entry into preapprenticeship.
- 16) In collaboration with the apprenticeship program sponsor(s), establish the percentage of credit that may be given to preapprenticeship completers upon acceptance into the sponsoring apprenticeship program(s).
- 17) Meet regularly with the L.E.A. if applicable, and consider/make program recommendations on all issues of preapprenticeship training and S.T.W. initiatives. The time/place of regular/special meetings shall be determined by the committee.
- 18) Maintain overall authority and be responsible in general for the successful operation of these standards by performing the duties listed above, by cooperating with public and private agencies which can be of assistance, by obtaining publicity in order to develop the support and interest of the public in the preapprenticeship, and by maintaining lines of communication between Preapprentices, Employers, L.E.A., Registration Agency and Journeyworkers. 6A-23.010(4)(d)1

Section IV RESPONSIBILITIES OF THE PREAPPRENTICE

- 1) Learn pre-requisite skills and knowledge for becoming an Apprentice.
- 2) Work faithfully and diligently at the occupation.
- 3) Complete promptly and carefully all lessons, assignments, and school tests required by the committee and the L.E.A.
- 4) Protect the property of the employer/school/program sponsor.
- 5) Respect and comply with all rules, regulations and policies of the employer affecting OJT.
- 6) Attend Related Instruction classes regularly.

6A-23.010(4)(d)5

Section V WORK PROCESS/ON-THE-JOB TRAINING - No OJT

Section VI TERM OF PREAPPRENTICESHIP

The over all length of the training program will be determined by the program committee and will be realistic in terms of attainment relative to industry standards, but at no time shall it be less than six (6) months or longer than two (2) consecutive years.

The term of preapprenticeship shall be 23 months. 6A-23.010(4) (x)

Section VII RELATED CLASSROOM INSTRUCTION

Preapprentices registered under these training standards shall be required to complete 300 hours of training during their preapprenticeship in subjects related to the trade in which they are registered. 6A-23.010(4) (d) 4

Secondary Education Classes will be conducted at:

Coral Gables Senior High School
450 Bird Road
Coral Gables, Florida 33146
305-443-4871

Miami Jackson Senior High School
1751 Northwest 36 Street
Miami, Florida 33042
305-634-2621

Miami Southridge Senior High School
19351 Southwest 114 Avenue
Miami, Florida 33157
305-238-6110

North Miami Senior High School
13110 Northeast 8th Avenue
North Miami, Florida 33161
305-891-6590

Section VIII PREAPPRENTICE WAGE RATE - No OJT

Section IX PREAPPRENTICE RECORDS

Records of the Preapprentice's training in Related Instruction, progression through the training program and hours spent in on-the-job training and wages if any, shall be retained for at least two years following completion of the preapprenticeship training or the date of the individual's departure from the program. If all of the records are not maintained on the respective school's campus, the Registration Agency shall be provided the location of where all of the program records will be maintained. All records regarding Preapprentices shall be available for review when requested by the Apprenticeship Representative or the Registration Agency. 6A-23.010(4) (j)

Section X RATIO OF PREAPPRENTICES - No OJT

Section XI SAFETY - (Modify for youth or adult participants)

The program shall comply with and instruct the Preapprentices in safety and healthful work practices and shall ensure that the Preapprentices are trained in facilities and other environments that are in compliance with Title 29 of the Code of Federal Regulations, Part 570 (Federal Child Labor); Chapter 61L-2 Florida Administrative Code (State Child Labor) and with Public Law 91-596 (Occupational Safety and Health Act). 6A-23.010(4) (c) (k)

Section XII MINIMUM QUALIFICATIONS

Applicants for preapprenticeship shall possess the following minimum qualifications:

- 1) At least 16 years of age; (Note: a minor must have written parental or guardian consent to participate in the program)
- 2) Physically capable of performing the work of the trade;

If required by the apprenticeship program sponsor and L.E.A., be enrolled in a program that includes career pathways instruction and general education courses required to obtain a high school diploma or equivalency certificate. 6A-23.010(4) (d, l) 5

Section XIII PREAPPRENTICESHIP AGREEMENT

Prospective Preapprentices shall have the right and opportunity to review, read and obtain a copy of these standards before they sign the Preapprenticeship Agreement. The Preapprentice shall be placed under a Preapprenticeship Agreement and this form is available from the Apprenticeship Representative and signed by the program sponsor and the Preapprentice (if a minor, their parent or guardian). The Preapprenticeship Agreement incorporates the terms and conditions of training and these registered program standards as part of the agreement and shall be registered with the Registration Agency through the Apprenticeship Representative. The Preapprenticeship Agreement may be terminated by mutual consent at anytime and can be canceled for due cause and in the case of due cause, a reasonable opportunity for corrective action may occur upon mutual agreement. 6A-23.010(4) (b, m, q), (5) (f)

Section XIV PARTICIPATING EMPLOYERS - No OJT

Section XV SUPERVISION OF PREAPPRENTICES AND HOURS OF WORK - No OJT

Section XVI COMPLETION CERTIFICATE

The committee will recommend to the Registration Agency, through the Servicing Apprenticeship Representative, that a Certificate of Completion of Training be awarded to registered Preapprentices by use of the Action Report Form upon satisfactory completion of their term of preapprenticeship training. 6A-23.010(4) (w)

Section XVII AMENDMENTS TO THE STANDARDS

The training standards may be amended or modified at any time by action of the Preapprenticeship Committee after prompt submission to the Apprenticeship Representative and upon approval of the Registration Agency. Amendments shall not alter Preapprenticeship Agreements in effect at the time of such change without the express consent of all parties to the agreement. 6A-23.010(3) (g), (4) (u)

Section XVIII DEREGISTRATION

Deregistration of this program may be effected either upon the voluntary action of the program sponsor by a request for cancellation of the registration, or upon notice by the Registration Agency to the sponsor stating cause and instituting formal deregistration proceedings per Florida Administrative Code. If deregistered, the committee will notify the Preapprentices and the participating L.E.A. if applicable, within fifteen business days of this event. 6A-23.010(4) (u)

Section XIX NOTIFICATION

The Registration Agency shall be notified by use of the Action Report Form of all actions affecting Preapprentices, such as new preapprentices indentured, suspensions, cancellations, credit, repeat period O.J.T., repeat period of related instruction and completion's through the servicing Apprenticeship Representative. 6A-23.010(4) (v)

Section XX ADJUSTING DIFFERENCES

In case of dissatisfaction between an employer, if applicable and a Preapprentice, either party has the right and privilege of appeal to the committee for such action and adjustment of such matters as come within these standards. The Preapprentice shall be notified by the sponsor within five (5) business days of any proposed adverse action and cause therefore, with stated opportunity to the Preapprentice for corrective action during such period. Preapprentices may obtain information on how to properly address their concerns/grievances from the Program Sponsor. Differences that arise between the L.E.A if applicable, and the program sponsor involving program administration and/or execution, should be addressed to the Registration Agency in writing for resolution, adjustment, and/or decision. 6A-23.010(4) (r, s)

Section XXI LISTING OF PARTICIPATING EMPLOYERS - No OJT

Section XXII EQUAL OPPORTUNITY PLEDGE

The recruitment, selection, employment, and training of Preapprentices during their preapprenticeship shall be without indicating any preference, limitation, specification, or discrimination because of race, color, religion, sex, national origin, age, handicap, absence of handicap, or marital status. The sponsor will take affirmative action to provide equal opportunity in preapprenticeship and will operate the Preapprenticeship Program as required under applicable rules and regulations (Florida Statutes 760.10). 6A-23.010(4) (t)

Section XXIII AFFIRMATIVE ACTION PLAN

The committee shall provide equal opportunity in preapprenticeship for those seeking entrance into or participating in this Preapprenticeship Program for the purpose of obtaining entrance into a registered apprenticeship program. To provide equal opportunities in the recruitment, selection, employment, training and advancement of minority and female preapprentices, the committee agrees to make the following affirmative action commitments: (1). Disseminate in cooperation with the L.E.A if applicable, information to all applicants/students concerning the nature of preapprenticeship, availability of preapprenticeship opportunities, sources of preapprenticeship applications, and the equal opportunity policy of the committee. Information will be disseminated to government employment service offices, local schools, school and local career/job fairs events, women's centers, outreach programs, principal minority groups, women's organizations and community organizations which can effectively reach minorities and women. This information is encouraged to also be published in L.E.A./school newspapers/periodicals which are available to students/parents, and newspapers which are circulated in minority communities and

among women as well as the general areas in which the program sponsor operates. (2). Cooperate with local school boards and career pathways education systems to develop programs for preparing students to meet the standards and criteria required to qualify for entry into Preapprenticeship Programs and ultimately to qualify for entry into the program sponsor's registered apprenticeship program. 6A-23.010(4) (t)

Section XXIV SELECTION PROCEDURE

Selection of Preapprentices into this program shall be without indicating any preference, limitation, specification or discrimination, based on race, color, religion, sex, national origin, age, handicap, absence of handicap, or marital status. The applicable selection procedure for this program shall be a coordinated effort between the L.E.A. if applicable, the program sponsor, and will be performed as follows: 6A-23.010(4) (t)

Section XXV PROGRAM DEMOGRAPHICS - No OJT

Section XXVI MAINTENANCE OF RECORDS

All records pertaining to the administration, selection, employment and training of Preapprentices shall be kept for not less than two years following the individual's date of departure from the program.

Preapprenticeship Program records shall be maintained at the following address: 6A-23.010(4) (j)

Wm. H. Turner Technical Arts High School
10151 Northwest 19 Avenue
Miami, Florida 33014

Section XXVII RELATED INSTRUCTION OUTLINE(S)

For the occupation/trade: Bricklayer, Carpentry, Drywall Finisher, Electrician, Elevator Constructor, Heating and Air-Conditioning Servicer/Installer, Insulation Worker, Operating Engineer, Painter, Pipefitter (Construction), Plumber, Sheet Metal

Classification of Instructional Programs (CIP) Number: 460000

Year 1, Grade 11

	<u>Class Hours</u>
1. Orientation, Background of Apprenticeship	15
2. Apprenticeship Trades	10
3. Communication Skills (Terms of the Trades)	10
4. Basic Safety and OSHA	30
5. Use of Hand Tools	15
6. Use of Power Tools	15
7. Construction Math	20
8. Construction Drawings	15
9. Lifting and Rigging	20
TOTAL HOURS	<hr/> 150

Year 2, Grade 12

	<u>Class Hours</u>
1. Employability Skills	10
2. Material Handling	10
3. Bricklayer	10
4. Carpentry	10
5. Drywall Finisher/Painter	10
6. Electrician	10
7. Elevator Constructor	10
8. Glazier	10
9. Heating and Air-Conditioning Servicer/Installer	10
10. Insulation Worker	10
11. Operating Engineer	10
12. Pipefitter (Construction)	10
13. Plumber	10
14. Sheet Metal	10
15. Other Apprenticeship Trades	10
TOTAL HOURS	<hr/> 150